

CDR Financial Seeks Receptionist/Office Assistant

Qualifications:

- MS Word and Excel
- 2 years experience in general office setting
- Bilingual a plus
- Must be able to pass a background check - no criminal convictions

General Information:

- \$10.00/hr.

Contact:

- [Apply online at VOS. Click here to be connected to VOS.](#)
- [For VOS Assessment & Resume Builder/Assistance click here for details.](#)



For more information visit the Career Transition Center

3447 Atlantic Ave.
Long Beach, CA 90807
(Major Cross Streets: Atlantic/Wardlow)



Career Transition Center • Youth Opportunity Center
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www.longbeachworkforce.org